

**SPECIAL MEETING
LAKE HELEN CITY COMMISSION
NOVEMBER 18, 2010
7:00 P.M.**

MINUTES

A SPECIAL MEETING of the City Commission of the City of Lake Helen, Florida was called to order by **Mayor Snowden** at approximately 7:00 p.m. Present were **Mayor Snowden, Commissioners Basso, Burton, Lane and Robbins**. Also present were **City Administrator Don Findell** and **City Clerk Nancy Wilson**.

The Invocation was given and the Pledge of Allegiance was led by Commissioner Burton

City Administrator Findell requested that an item be added to the agenda. Janet Miller is requesting the use of the City's traffic cones for an event in Deland called *Family Matters* on November 20th. This item was moved forward so Ms. Miller would not have to sit through the audit presentation. She spoke to the Commission and left invitations to the event. She is taking personal responsibility for the cones.

Commissioner Robbins made a motion to allow Janet Miller to use the City's traffic cones for the event in Deland
Commission Lane seconded

All zone Commissioners and the Mayor voted yes

COMMISSION CONSIDERATION:

Consideration of request by Chief Chester to engage the services of a Reserve Officer to serve in Lake Helen

Chief Chester is requesting the addition of Reserve Officer Fiona Ash to the City's police department contingent upon a background check and a physical. Even though the position is voluntary, she will be required to complete a field training program and will be placed on 12 months probation. He concluded by saying this is a great benefit to the city.

Commissioner Lane made a motion to approve Chief Chester's request to hire Fiona Ash as a Reserve Officer
Commissioner Basso seconded

Commissioner Burton read a letter he received from a citizen via email suggesting surreptitious behavior on behalf of the Commission and staff regarding the hiring of a Reserve Officer. It was determined there was no evidence of such behavior.

All zone Commissioners and the Mayor voted yes

City Auditor, Alex Kish from Brent, Millikan & Co. presented the audit report for FY 2008/2009

Mr. Kish gave an overview of the audit. He explained economic trends and discussed how Lake Helen compares to other similarly sized cities. After his report, Mr. Kish said that Lake Helen is doing well in comparison to surrounding cities and we are doing well to have almost four months cash in reserves. The report reflects that Lake Helen has managed her funds responsibly. Further dialogue ensued with Mr. Kish fielding many questions asked by the Commission. It was decided that Mr. Findell would address issues in the management report and get back to the Commission.

The meeting was adjourned at 9:25pm

Buddy Snowden, Mayor

Nancy Wilson, City Clerk