

**REGULAR MEETING
LAKE HELEN CITY COMMISSION
OCTOBER 14, 2010
7:00 P.M.**

MINUTES

A REGULAR MEETING of the City Commission of the City of Lake Helen, Florida was called to order by **Mayor Snowden** at approximately 7:00 p.m. Present were **Mayor Snowden, Commissioners Basso, Burton, Lane and Robbins**. Also present were **City Attorney Sandra Ambrose, City Administrator Don Findell and City Clerk Nancy Wilson**.

The invocation and pledge of allegiance was led by Commissioner Burton

City Administrator Findell added item 7C: Authorization to execute the mosquito control contract with the county

Commissioner Robbins made a motion to add item 7C to the agenda
Commissioner Burton seconded

Commissioners Burton, Lane, Robbins and the Mayor voted yes
(Commissioner Basso was not in attendance for this vote)

MINUTES: September 10, 2009; September 24, 2009; January 7, 2010; January 21, 2010; February 15, 2010; March 18, 2010

Commissioner Basso made a motion to approve all minutes as presented
Commissioner Burton seconded

All zone Commissioners and the Mayor voted yes

CONSENT AGENDA:

Bills – September 17, 2010; September 24, 2010; September 30, 2010

Commissioner Burton made a motion to approve the bills
Commissioner Lane seconded

All zone Commissioners and the Mayor voted yes

PRESENTATIONS: none for this meeting

BI-MONTHLY REPORTS:

City Engineer

City Administrator Findell reported that this year's phase of the Summit Avenue project has been completed. The money from CDBG for next fiscal year's project in the amount of approximately \$67,000 should arrive before the end of the year. He also gave a report on the fencing alongside the cemetery on Summit Avenue

Local Planning Agency (PLDRC)

The PLDRC is meeting on October 18th to discuss the request by Ms. Tryzbiak to amend the home occupation ordinance

Parks and Recreation Board

Mayor Snowden talked about applications for the open positions on this Board

Public Forum

Don Waldrop requested funds for a Christmas concert

Commissioner Burton made a motion to contribute \$500 toward the concert

Commissioner Robbins seconded

All zone Commissioners and the Mayor voted yes

There was further discussion about making up the difference between what the City is donating and what the concert will cost. The Commission was confident that the balance of funds needed would materialize.

There were no Public Hearings for this meeting

COMMISSION CONSIDERATION:

Consideration of request by De D'Onofrio to advertise in the Pennysaver for Market in the Park

Ms. D'Onofrio said that she'd like to promote Market in the Park by advertising in the Pennysaver and handing out flyers.

Commissioner Lane made a motion to approve the funding of advertising not to exceed \$300

Commissioner Burton seconded

Zone 1/Commissioner Robbins – no

Zone 2/Commissioner Burton – yes

Zone 3/Commissioner Basso – yes

Zone 4/Commissioner Lane – yes

Mayor/Mayor Snowden – yes

Consideration of TPO Membership Assessment & Funding Agreement
Approval of payment for renewal of the Transportation Planning Organization membership was requested by **City Administrator Findell**.

Commissioner Basso made a motion to approve the payment of the invoice for FY 2010/2011 TPO membership in the amount of \$259
Commissioner Robbins seconded

All zone Commissioners and the Mayor voted yes

Consideration of the Mosquito Control Contract with the County
City Administrator Findell requested authority to execute a contract with Volusia County for mosquito control.

Commissioner Robbins made a motion to authorize execution of the mosquito control contract
Commissioner Lane seconded

All zone Commissioners and the Mayor voted yes

Commissioner Burton initiated a discussion about sentinel chickens as they relate to disease surveillance. There was further discussion about the current mosquito problem and participation in regional spraying.

Commissioner Lane made a motion for the City to participate in regional spraying
Commissioner Burton seconded

All zone Commissioners and the Mayor voted yes

COMMISSION DISCUSSION: none for this meeting

STAFF REPORTS:

City Attorney – no report

Police Chief – no report

City Administrator

Mr. Findell discussed the approval by Florida Communities Trust for the Farm Swap activity to take place on the Equestrian Center property.

Commissioner Robbins made a motion for the City Attorney to draw up a contract between the Farm Swap and the City provided Mr. Flanagan is still interested
Commissioner Basso seconded

All zone Commissioners and the Mayor voted yes

Code Enforcement Officer – no report

MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

Zone 4/Commissioner Lane announced the upcoming Candidates Night on October 28th at Hopkins Hall and a brunch he is hosting on October 24th.

Zone 3/Commissioner Basso is still working on generating funds for the Playground project

Zone 2/Commissioner Burton announced an upcoming meeting with John Mica at Debary Country Club

Zone 1/Commissioner Robbins asked about the water operator position, using City funds for an individual's driveway and a comment made by the Mayor regarding unemployment reserve money

Mayor/Mayor Snowden discussed civic minded individuals in our community and their activities. The Mayor also mentioned a letter submitted by an employee regarding an incident with a citizen. In conclusion, he made special note of the separation letter submitted by Kelly Zender.

The meeting was adjourned at 9:45 pm

Buddy Snowden, Mayor

Nancy Wilson, City Clerk

