

**REGULAR MEETING
LAKE HELEN CITY COMMISSION
SEPTEMBER 20, 2010
7:20 P.M.
MINUTES**

A REGULAR MEETING of the City Commission of the City of Lake Helen, Florida was called to order by **Mayor Snowden** at approximately 7:00 p.m. Present were **Mayor Snowden, Commissioners Basso, Burton, Lane and Robbins**. Also present were **City Attorney Lonnie Groot, City Administrator Don Findell and City Clerk Nancy Wilson**.

DELETIONS OR MODIFICATIONS TO AGENDA – City Administrator Findell added under Commission Discussion, 8A, when the Commission would like to schedule Commission meeting dates.

CONSENT AGENDA:

Bills – September 10, 2010

Commissioner Basso made a motion to approve the bills as published
Commissioner Burton seconded

All zone Commissioners and the Mayor voted yes.

BI-MONTHLY REPORTS:

City Engineer – no report

Local Planning Agency (PLDRC) – no report

Parks and Recreation Board – no report

COMMISSION CONSIDERATION:

Consideration of request by Chief Chester/Marge Clauser to place temporary signage in Blake Park in support of an artist studio tour.

Marge Clauser is hosting an Artist's Studio Tour on October 16, 2010 and is requesting permission to erect signs, advertising the event, on a small trailer that will be located in Blake Park from September 21st – October 16th. She is also asking permission to place smaller directional signs to the studios on the day of the event. Chief Chester explained where the signs would be placed.

Commissioner Basso made a motion to approve the request by Marge Clauser by permitting signage for the Artist's Studio Tour.

Commissioner Lane seconded

All zone Commissioners and the Mayor voted yes

Consideration of request by Melissa Gruver to use City property for production of an independent film.

Melissa Gruver and Randy Molnar, who are involved in the production of this independent film, are requesting the use of Hopkins Hall and Melissa Park. Each City facility will be used for one day for which the City will be compensated (\$300 for Hopkins Hall and \$100 for Melissa Park). These shoots will take place between October 4th and October 18th. "Lake Helen" will not be named in the film. Chief Chester, Rick Mullen and City Attorney Groot were consulted regarding potential conflicts or issues. Because there were none:

Commissioner Basso made a motion to approve the request made by Melissa Gruver to use City property for filming with requisite compensation between October 4th and October 18th.

Commissioner Lane seconded

All zone Commissioners and the Mayor voted yes

COMMISSION DISCUSSION

Discussion regarding Commission meeting dates

Due to the new schedule of one meeting per month, the Commission discussed preferences for the monthly meeting.

Commissioner Robbins made a motion to establish the second Thursday of the month for Commission meetings.

Commissioner Burton seconded

All zone Commissioners and the Mayor voted yes

STAFF REPORTS:

City Attorney

Mr. Groot announced that there had not been any lawsuits filed during the last fiscal year and added that the City of Lake Helen is a well run City, a well legislated City and a City that does things in an appropriate manner.

Police Chief

Keith Chester discussed the inappropriateness of disinformation and how disruptive it can be. He discussed the CERT program and the program's recent activities as well as an upcoming CPR class.

City Administrator – no report

Code Enforcement Officer – no report

MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

Zone1/Commissioner Robbins – *no report*

Zone 2/Commissioner Burton – **Commissioner Burton** reported about his experience with community maintenance.

Zone 3/Commissioner Basso – **Commissioner Basso** reported that an annual golf tournament that he sponsors will donate proceeds to the Playground Project.

Zone 4/Commissioner Lane – **Commissioner Lane** announced an upcoming event at Hopkins Hall regarding Wills, Trusts and Estates.

Mayor/Mayor Snowden – **Mayor Snowden** recounted a conversation he had with Diane Jennings regarding the Playground Project.

The meeting was adjourned at 8:20pm

Buddy Snowden, Mayor

Nancy Wilson, City Clerk

