

**REGULAR MEETING
LAKE HELEN CITY COMMISSION
June 3, 2010
7:00 P.M.**

ACTION MINUTES

CALL TO ORDER: Mayor Snowden

The June 3, 2010 City Commission Regular Meeting of the City of Lake Helen, Florida was called to order by Mayor Buddy Snowden at 7:05 p.m. Present were Vice Mayor Ann Robbins, Commissioner Cameron Lane and Commissioner Vernon Burton. Also present were City Attorney Lonnie Groot and City Administrator Don Findell. Excused absent was Commissioner Rick Basso

INVOCATION AND PLEDGE OF ALLEGIANCE

Comm. Burton led the invocation and pledge of allegiance.

DELETIONS OR MODIFICATIONS TO AGENDA

None

COMMISSION ANNOUNCEMENTS

1. MINUTES May 20, 2010

Correction by Comm. Robbins to strike the reference to P & S Paving on page one, bottom of the page.

MOTION by Comm. Lane to approve the May 20, 2010 Minutes as presented with the correction as noted by Comm. Robbins. **SECOND** by Comm. Robbins. **Motion** carried unanimously.

2. CONSENT AGENDA: Bills – June 3, 2010

MOTION by Comm. Robbins to approve the June 3, 2010 bills as presented. **SECOND** by Comm. Burton. **Motion** carried unanimously.

3. PRESENTATIONS

None

4. BI-MONTHLY REPORTS

A written report was submitted by the Parks & Recreation Board regarding recruiting volunteers for the Annual July 4th Celebration.

5. PUBLIC FORUM

Ms. Debbie Eckert, 247 Vermont Street, Lake Helen approached the podium to express her concerns regarding the Lake Helen / Cassadaga Cemetery.

6. PUBLIC HEARINGS

None

7. COMMISSION CONSIDERATION

A) Consideration of revised Solid Waste Franchise Agreement

Discussion – 5 minutes

MOTION by Comm. Lane to approve the Revised Solid Waste Franchise Agreement as presented. **SECOND** by Comm. Burton. **Motion** carried unanimously.

B) Consideration of amended facility rental policy

Discussion – 45 minutes

MOTION by Comm. Lane to approve the revised City Facility Rental Policy (identified as the policy dated 6/03/2010) as presented by the City Clerk with the exception of the addition of: “*limited to a maximum of four (4) hours or ½ day*” to be inserted in Rules of Use; line 4 (see below).

4. Facilities shall be used for meeting purposes only, *limited to a maximum of four (4) hours or ½ day*, for users identified on the Facility User Modification List, unless approved otherwise by the City Commission.

SECOND by Comm. Burton.

Comm. Robbins noted a correction on page 2 of the amended City Facility Rental Policy, Item #11, section 10 bulleted sentence: strike the word ‘*Hall*’ from ...entire group while they are in the City ~~Hall~~ facility.

Motion carried unanimously

8. COMMISSION DISCUSSION

None

9. STAFF REPORTS

a. City Attorney - None

b. Police Chief - None

c. City Administrator

Admin. Findell noted the submitted status report from Fred Tessier regarding the Creative Arts Café.

d. Code Enforcement Officer – None

10. MAYOR’S REPORT AND COMMISSIONER’S REPORTS BY ZONE

Comm. Robbins queried when the City’s siren would be ready for activation.

Comm. Burton reminded Commissioners of the Annual Henry Whites Community Celebration scheduled for June 19, 2010.

Comm. Lane – no report

Mayor Snowden – no report

11. ADJOURNMENT

Mayor Snowden adjourned the June 3, 2010 Regular Meeting of the City Commission at 8:55 pm.

Respectfully submitted:

Wendie M. Levings, Transcription