

**REGULAR MEETING
LAKE HELEN CITY COMMISSION
December 18, 2008
7:00 P.M.**

AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

CALL TO ORDER: Mayor Duffy

INVOCATION AND PLEDGE OF ALLEGIANCE

DELETIONS OR MODIFICATIONS TO AGENDA

COMMISSION ANNOUNCEMENTS

1. **MINUTES:** None for this meeting
2. **CONSENT AGENDA:**
 - a. Bills – December 18, 2008
3. **PRESENTATIONS:** None for this meeting
4. **BI-MONTHLY REPORTS:**
 - a. City Engineer
 - b. Local Planning Agency (PLDRC)
 - c. Historic Preservation Board
 - d. Parks and Recreation Board
5. **PUBLIC FORUM:** Yellow Cards - For any individual wishing to speak to any issue not on the agenda. Comments will be limited to three minutes unless otherwise directed by the City Commission. Person wishing to speak must approach the front podium, give name and address.
6. **PUBLIC HEARINGS:** None for this meeting

7. COMMISSION CONSIDERATION:

- A) Consideration of request by Randy Molnar and Melissa Gruver to shoot one short film scene at the Cassadaga-Lake Helen Cemetery.
- B) Consideration of request by Ridan Industries to construct a communications tower at the Mitchell Brothers Sports Complex.
- C) Consideration of a variance application submitted by John Miskell at 194 S. Lakeview Drive.
- D) Consideration of a Certificate of Appropriateness application submitted by John Miskell at 194 S. Lakeview Drive.
- E) Consideration of Troy Building Company's final invoice for City Hall Rehabilitation, Phase II.
- F) Consideration of request by Rick Mullen to change the employment status of Seferino Mendoza from a probationary employee to a full-time employee.
- G) Consideration of request by Rick Mullen to hire Rodney Blanks to fill the open General Maintenance position at \$10.05/hour.
- H) Consideration of request by Chief Chester to acquire two patrol cars from Orange City at no cost to Lake Helen.
- I) Consideration of request to contract with Blue Cross/Blue Shield to provide City health insurance with Brown and Brown, Inc. acting as the City's agent.
- J) Consideration to contract with Standard Life Insurance to provide City life, voluntary life and disability insurance with Brown and Brown, Inc. acting as the City's agent.
- K) Consideration of request allowing University of North Florida to use the City bus.
- L) Consideration of request to waive mileage and hourly use fees for use of the City bus by St. Paul's Super Seniors Group.
- M) Consideration of request to waive mileage and hourly use fees for use of the City bus by the Farm Bureau.

N) Consideration of request by a representative from the U.S. Census Bureau to utilize space at City Hall to recruit potential census workers.

O) Consideration to cancel January 1st City Commission meeting.

8. COMMISSION DISCUSSION:

9. STAFF REPORTS:

a. City Attorney
b. Police Chief

c. City Administrator
d. Code Enforcement Officer

10. MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

11. ADJOURNMENT

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.